**MV SILVER MUSE**

**PLANNED MAINTENANCE INSTRUCTIONS**

**FOR**

**DECK EQUIPMENT**

**PLANNED MAINTENANCE RECORD CHART**

**PLANNED MAINTENANCE INSTRUCTIONS**

The choice of Planned Maintenance System implemented onboard will be decided by the Technical Superintendent and the Master, at the time of Start-up, or at any time change appears necessary. Where the Company has provided the Planned Maintenance System on Forms OP 27 & OP 29, the following instructions are to be followed.

The Planned Maintenance Instructions for Deck Equipment are designed to run in annual cycles.

The date on which a planned maintenance item is completed should be entered in the appropriate box.

The Planned Maintenance Record Chart duly filled in will show which maintenance schedules have been completed.

The frequency at which planned maintenance routines must be carried out is indicated on the chart by the non-shaded areas.

The "Original" Planned Maintenance Record Chart is to be retained on board in the Ship's Deck Planned Maintenance File.

**A copy of the Planned Maintenance Record Chart for the previous year is to be sent to the Technical Department on the 1st of January each year.** A copy of the Deck Equipment Planned Maintenance Monthly Report OP 29 is to be sent to the Technical Department with the monthly mail.

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| **WEEKLY ITEMS** | Year: | | | | | | | | | | | | | | | | | | | | | | | |
| J | | F | | M | | A | | M | | J | | J | | A | | S | | O | | N | | D | |
| W1. FW Bunker hoses, chlorination and visual inspection |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| W2. FW hoses coupling and stainless steel clamps |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| W3. FW stations connections and loading filters |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| W4. Open decks FW fountains back flow valves |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| W5. Swimming pool machinery room visual inspection |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **MONTHLY ITEMS** | Year: | | | | | | | | | | | | REMARKS |
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| J | F | M | A | M | J | J | A | S | O | N | D |
| M1. Weather door Dk 4 - aft mooring station to crew bar |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M2. Weather door Dk4- aft mooring station to crew gym |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M3. Weather door Dk 4 - aft mooring station to store |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M4. Weather door Dk 4 - aft mooring station to crew corr |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M5. Weather dr Dk 4-aft mooring station to vertical escape |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M6. Weather door Dk 4 - aft mooring station to oxyacetylene |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M7. Weather door Dk 5–Stbd/s boat deck to fwd crew elevators |  |  |  |  |  |  |  |  |  |  |  |  | By RB n. 1 |
| M8. Weather door Dk 6 – Gangway dk 6 P/s by Fwd pax elevators |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M9. Weather door Dk 7 – El. Looker MVZ 4 STBD |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M10. Weather door Dk 9 – Panorama Lounge Bar Port/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M11. Weather door DK 9 – Aft Crew Elevators Port/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M12. Weather door DK 9 – El. Loker MVZ 4 Port/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M13. Weather door Dk 9 – Safety Loker MVZ 4 Port/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M14. Weather door DK 9 – Deck Store MVZ 4 Port/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M15. Weather door DK 9 – Fire Looker N.4 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M16. Weather door Dk 9 – El. Looker MVZ 4 STBD/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M17. Weather door DK 9 – Store Children Area STBD |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M18. Weather door Dk 10 – AC Station 10.4 STBD/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M19. Weather door Dk 10 – AC Station 10.4 Aft |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M20. Weather door Dk 10 – AC Station 10.4 Port/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M21. Weather door Dk 10 – Aft Crew Elevators Port/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M22. Weather door Dk 10 – Em.Diesel Generator Port/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M23. Weather door Dk 10 – Aft Engine Casing Port/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M24. Weather door Dk 10 – Fwd Engine Casing Port/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M25. Weather Door Dk 10 – Aft Engine Casing STBD/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M26. Weather Door Dk 10 – Fwd Engine Casing STBD/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M27. Weather Door Dk 10 – Fire Locker N. 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M28. Weather Door Dk 10 – Store MVZ 4 STBD |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M29. Weather Door Dk 10 – Battery Room |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M30. Weather Door Dk 10 – Em.Diesel Generator STBD/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M31. Weather Door Dk 10 – El. Locker MVZ 4 STBD/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M32. Weather Dr Dk 10–Music Equipment Store MVZ 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M33. Weather Door Dk 10 – Linen Store MVZ 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M34. Weather Door Dk 11 – Lift Machinery MVZ 4 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M35. Weather Door Dk 11 – AC Station 11.4 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M36. Weather Door Dk 11 – Jacuzzi Machinery STBD/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M38. Weather Door Dk 11 – Funnel STBD/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M39. Weather Door Dk 11 – Pizzeria Port/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M40. Weather Door Dk 11 – Fwd Crew Elevator STBD/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M41. Weather Door Dk 11 – Pizzeria Galley STBD/s |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M42. Weather Door Dk 12 – Crew Area MVZ 4 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M43. Weather Door Dk 12 – Lift Machinery Port & STBD |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M44. Weather Doors Dk 12 – Safety Locker |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M45. Weather Doors Dk 12 – AC Station 12.1 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M46. Weather Doors Dk12 – AC Station 12.2 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M47. Weather Door Dk 12 – Engine Store |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M48. Weather Door Dk 12 – Hotel Store |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M49. Weather Door Dk 12 – Alternative Navigation Rm |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M50. Shell door pax embarkation port fwd deck 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M51. Shell door Bunker Station port/stbd. deck 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M52. Shell door Provision port/stbd. aft deck 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M53. Shell door tender pontoons port/stbd deck 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M54. Shell door Incinerator port deck 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M55. Shell door pax embarkation port fwd deck 4 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M56. Shell door Water Embarcation port/stbd deck 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M57. Shell door Mooring Observation Platform Port/Stbd |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M58. Shell door Shore Connection Port & Stbd |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M59. Fwd Mooring .station – Pedestal fair leads |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M60. Fwd. Moor. station - Overheads roll fair lead spring |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M61. Fwd. Mooring station - Roller fair leads |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M62. Aft Mooring station – Pedestal fair leads |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M63. Aft Moor. station - Overheads roll fair lead spring |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M64. Aft mooring station – Roller fair leads |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M65. Forward mooring ropes – Visual inspection |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M66. Aft mooring ropes – Visual inspection |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M67. Fresh water bunkering hose - Chlorination |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M68. Inspection of Antennas Structures |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M69. Bridge Windows and their fittings |  |  |  |  |  |  |  |  |  |  |  |  | Staff Captain (inspect if glass and supporting elements (frame, fixtures, gaskets etc) are structurally strong with a sound integrity free from compromising corrosion etc or other damage |

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| **QUARTERLY ITEMS** | **Year:** | | | | | | | | | | | | REMARKS |
| J | F | M | A | M | J | J | A | S | O | N | D |
| Q1 Deck 7 fwd crane falls – greasing. |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q2. Gangway port side falls deck 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q3. Gangway starboard side falls deck 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q4. Gangway pulleys port side deck 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q5. Gangway pulleys stbd. side deck 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q6. Chain Locker port |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q7. Chain locker stbd |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q8. Spare anchor – Shackle & securing |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Q9. Disinfecting of showerheads |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **SIX MONTHLY ITEMS** | **Year:** | | | | | | | | | | | | REMARKS |
| J | F | M | A | M | J | J | A | S | O | N | D |
| H1.Stbd. Anchor windlass – Brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
| H2. Port Anchor windlass – Brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
| H3. Fwd.station - Port side fwd. Winch – Brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
| H4. Fwd. Station – Port side aft winch – Brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
| H5. Fwd. Station –Stbd. Side fwd.winch- Brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
| H6. Fwd.station – Stbd. Side aft winch – Brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
| H7. Aft station – port side fwd winch – Brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
| H8. Aft station – port side aft winch – Brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
| H.9. Aft station - stbd. Side fwd winch – brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
| H10. Aft station stbd. Side aft winch – Brake lining |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **ANNUAL ITEMS** | **Year:** | | | | | | | | | | | | REMARKS **(See related OP23)** |
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| J | F | M | A | M | J | J | A | S | O | N | D |
| A1. FW 11 S |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A2. FW 11 P |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A3. FW 11 CS |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A4. FW 11 CP |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A5. FW 12 S |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A6. FW 12 P |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A7. FW 12 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A8. FW 13 P |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A9. FW 13 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A10. FW 13 S |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A11. FW 14 P |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A12. FW 14 S |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A13. WB 1 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A14. WB 2 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A15. WB 3 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A16. WB 5 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A17. WB 8 S |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A18. WB 8 P |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A20. WB 10 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A21. WB 10 P |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A22. WB 11 S |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A23. WB 12 S |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A24. WB 12 P |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A25. WB 13 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A26. WB 14 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A27. WB 15 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A28. TFW 9 C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A29. Heeling Tank 08 S |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A30. Heeling Tank 08 P |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A31. VOID 0C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A32. VOID 1S |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A33. VOID 1P |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A34. VOID 2C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A35. VOID 4C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A36. VOID 5C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A37. VOID 6C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A38. VOID 7C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A39. VOID 8C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A40. VOID 9C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A41. VOID 10C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A42. VOID 11C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A43. VOID 12C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A44. VOID 13C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A45. VOID 14C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| A46. VOID 16C |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| **DRY DOCKING ITEMS** | **Year:** | REMARKS |
| DD.1 All vessel’s windows and portholes and their fittings |  | Structural inspection for sound integrity by a specialized Company (including associated shutters, deadlight covers, storm covers etc and their adequate thickness) |
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